

Application Form for Scientific Meetings

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Application form for an:		
Online Meeting or a In Person Meeting <i>(please select one)</i>		
1. Name and address of organizer (to be used in all correspondence):		
Phone	Cell	E-mail
2. Type of Meeting (please tick the appropriate box):		
Conference <input type="checkbox"/>	Workshop <input type="checkbox"/>	College/School <input type="checkbox"/>
3. Title of proposed meeting:		
4. Location (<i>specify institute, City, Country</i>):	Dates:	
5. Organizing committee:		
Director(s):	Other members:	
6. List main field/fields on which the activity will concentrate (specify PACS and or SC nos.):		

7. Detailed scientific programme					
Name and Institution	Topics/Title of lectures	No. of hours	Contacted	Accepted	
8. There will be <ul style="list-style-type: none"> - sessions for contributed papers - posters sessions - sessions on development problems related to the region, specifically: 				<u>yes</u>	<u>no</u>

9. Describe the purpose and nature of the meeting:

10. Is this meeting part of a series of activities?

11. Is this activity part of a network? If not, will there be any special effort to encourage the formation of regional scientific networks or professional societies?

12. Estimated number of participants:

From own country

From the region

From outside the region

13. Outline of the scientific programme:

14. Level of activity: introductory, advanced, etc. Specify background of participants:

15. Describe any follow-up activity:

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<p>16. Support requested from ICTP:</p> <p>For In Person Meetings <i>(not exceeding Euro 5,000)</i>:</p> <p style="padding-left: 20px;">Travel expenses for invited speakers <i>(other than host country)</i></p> <p style="padding-left: 20px;">Board and lodging expenses for speakers <i>(other than host country)</i></p> <p style="padding-left: 20px;">Travel expenses for participants <i>(other than host country)</i></p> <p style="padding-left: 20px;">Board and lodging expenses for participants <i>(other than host country)</i></p> <p style="padding-left: 20px;">Poster/presentation award <i>(not exceeding Euro 200)</i></p> <p>TOTAL</p> <p>For Online Meetings <i>(not exceeding Euro 600)</i>:</p> <p style="padding-left: 20px;">Poster/presentation award <i>(not exceeding Euro 200)</i></p> <p style="padding-left: 20px;">Internet connection costs <i>(not exceeding Euro 200)</i></p> <p style="padding-left: 20px;">Proceeding/study material expenses <i>(not exceeding Euro 200)</i></p> <p>TOTAL</p>	<p style="text-align: center;">Amount in Euro</p>				
<p>17. Income <i>(other than requested from ICTP)</i>:</p> <p style="padding-left: 20px;">Local funds</p> <p style="padding-left: 20px;">Other sources (specify):</p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-right: 1px dashed black; border-bottom: 1px solid black;">received</td> <td style="width: 50%; border-bottom: 1px solid black;">pending</td> </tr> <tr> <td style="border-right: 1px dashed black; height: 40px;"></td> <td style="height: 40px;"></td> </tr> </table>	received	pending		
received	pending				
<p>18. Specify previous support received from ICTP/IAEA/UNESCO/TWAS programmes:</p>					
<p>SIGNATURE OF ORGANIZER</p> <p><i>(Before signing please be sure that all questions have been answered)</i></p> <p>.....</p> <p>Signature of Organizer Date</p>					
<p style="text-align: center;">APPROVAL OF THE HEAD OF HOSTING INSTITUTE</p> <p>Name and address of Head of Hosting Institute:</p> <p>.....</p> <p>Signature of Head Date</p>					